

**City of Portage – Historic District Commission**  
**Wednesday, August 5, 2009 – 8:15 a.m.**  
**Portage City Hall – Conference Room #2**

**MINUTES**

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**Call to Order:** Meeting was called to order at 8:20 a.m. by Mark Reile

**Members Present:** Kathy Fosmoe, Robert El Henicky, Mark Reile, Rose Mary Higginbottom, Ann Marie Kreuzer and Michelle Dunlap.

**Members Absent:** Jeanette field and Susan Woerner

**Guests Present:** Mary Beth Block, Staff Liaison

**Approval of Minutes:** June 3, 2009 Meeting Minutes approved by consensus.

**Announcements:**

HDC Account Balance as of July 30 was \$622.45.

Previous Balance	\$592.45
Book Sales	<u>30.00</u>
	<u>\$622.45</u>

**Old Business:**

1. Project Leader Reports: No Reports
2. Beacon Club Billing: Mary Beth Block advised the amount owed to the Beacon Club was adjusted from \$490 to \$450 to coincide with the participant count.
3. Historic Home Plaques: Adjourned to a future meeting.
4. 7119 Oakland Drive (Hershleb): Mark Reile was able to connect to the Hershleb's with an insulating company.
5. Properties for Sale: Kathy Fosmoe and Mary Beth Block led a discussion on how to be sure the property owner, listing agent and potential buyer are aware of the historical designation of a home. The property at 1521 East Centre Avenue has been on the market for a number of years and advertised as a commercial property. Mary Beth will send a letter to the listing agent and the property owner.

**New Business:**

1. Application for Modification: 9426 South Westnedge Avenue (Dan and Lisa Bogema) – The application for removal of existing vinyl siding and replacement with new siding, installation of vinyl fascia/soffit on garage and installation of shutters was reviewed by the Commission. Mention was also made of the work to remove shrubs to allow for use of stone along the drip line of the roof and in anticipation of an extensive landscaping more in keeping with the period of the home. Mark Reile moved for approval of the application contingent on the color of the siding. A first and second of the motion were voiced by Michelle Dunlap and Ann Marie Kreuzer. Mark will contact the Bogemas, as they are leaving on vacation.
2. Communication from Elizabeth Reaume (2106 Forest Drive) dated July 15, 2009 concerning planned renovations that are on hold due to financial constraints received as information only.

3. Ann Marie Kruezer initiated a discussion on the replacement of outgoing architect member, Mark Reile as the Historic District Ordinance requires that one member of the HDC be an architect. Mary Beth Block advised that the city does not have an architect on staff to temporarily fill that void. Mark Reile became a member of the HDC because he had worked with the previous architect who served on the Commission. Through the local chapter of the AIA, he is aware of two Portage residents that could be approached to join the Commission.

**Citizen Comments:** None.

**Member Comments:** Amy Noonan, Youth Participant, will rejoin the HDC in September.

**Adjournment:** Meeting adjourned at 8:55 a.m.

Respectfully Submitted,  
Ann Marie L. Kruezer

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Next Meeting: September 2, 2009 at 8:15 a.m. in City Hall Conference Room #2